



**TIBET**

Pathways to your future.

**THE INSTITUTE OF BUSINESS,  
ENGINEERING & TECHNOLOGY**

**POST CONTRACT  
MANAGEMENT**

**IN**

**QUANTITY  
SURVEYING**



# Quantity Surveyors play an important role during the Post Contract stage of any project...

The post contract period involves ensuring that all aspects relating to the construction are finalised and that the contractor has met all of their obligations.

Preparing sub contractor's bills.  
Valuating variations and extra work.

Preparing bills of quantities for contracts based on drawings and specifications.  
Preparing interim payment statements.



9 20MM EXTRA  
60MM EXTRA  
PATSCHEK  
250MM STAMPFBETON

10 VORMAUERUNG  
DRAINPLATTE  
80MM EXTRUDIERTES POLYSTYROL  
FEUCHTIGKEITSSPERRE  
PATSCHEK  
STAMPFBETON IN SCHALUNGSSTEINEN



**Be Smart....**

**Be thorough...**

**This programme is designed for those who wish to obtain a thorough understanding of the sequences of the Post Contract phase. For others, to refresh their knowledge...**

**On completion, the participant will be equipped with specialized knowledge and skills of the Post Contract phase with the ability to meet the demands of the industry and adapt to a constantly changing and competitive world where the norm is 'value for money' and 'on time delivery'.**





**Valuation of work in progress  
Interim Payment Certification**

**Final Account  
Certification**

**Forecasting  
& Reporting**

**POST  
CONTRACT  
SERVICES**

**Contract  
Administration**

**Contract Management  
Dispute Resolution**

**Evaluating Contractor  
Variations**



# Course Content..

## ★ PAYMENTS

- **Interim Payment Application**
  - Value of the Works executed
  - Changes in legislation and changes in cost
  - Deduction/Release of Retention
  - Retention Bonds
- **Advance Payments**
  - Advance Payment Guarantee
  - Advance Payment Certificate
  - Deduction of Advance Payment
  - Plant & Materials - On & Off Site
- **Interim Payment Certification**
  - Checking, issuing IPC
  - Holding Contractor's payment
  - Delay Payments
- **Statement at Completion**
  - Final Account
  - Final Payment Certificate
  - Letter of Discharge





## ★ VARIATIONS

Identifying Variations  
Change Control Management  
Contractual Entitlement of the Variation  
Notifying Variation  
Checking Validity of Variations  
Value Engineering  
Provisional Sum

## ★ Forecasting & Cost Reporting

## ★ Contract Administration

- Timelines and Delays
- Insurance & Bonds / Securities
- Priority of Documents
- Subcontracting (Liability on the main-Contractor)
- Suspension
- Termination
- Performance Bond
- Defect Notification Period
- Claims and Dispute Resolution Process (An overview)







# TIBET CAMPUS

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