



TIBET

Pathways to your future.

**THE INSTITUTE OF BUSINESS,
ENGINEERING & TECHNOLOGY**

**PRE CONTRACT
MANAGEMENT**

IN

**QUANTITY
SURVEYING**

Quantity Surveyors play an important role During the Pre Contract stage of any project...

With proper management of works at this stage, the chances of successful completion of the project is very high once the execution stage of the project begin.

The pre-contract phase is the preparation stage. This is from the concept stage when ideas start to form about the project and take shape and progress to the stage of appointing a contractor.



Follow your Dream... Follow your passion...

This programme is designed for those who wish to obtain a thorough understanding of the sequences of the Pre Contract phase. For others, to refresh their knowledge...

On completion, the participant will be equipped with specialized knowledge and skills of the Pre Contract phase with the ability to meet the demands of the industry and adapt to a constantly changing and competitive world where the norm is 'value for money' and 'on time delivery'.



TENDER COST INFLUENTIAL FACTORS

Project Characteristics
Buildability scale and scope of construction
Construction Techniques
Location
Project Duration
Type of Construction
Access to Site and Storage limitations
Type of Structure
Project Size

Client Characteristics
Financial Ability
Certainty of Project Brief
Deadline Requirement
Client requirement on Quality
Type of Client

Inaccurate Cost Estimating
Poor Tender Document
Insufficient Tendering Time
Insufficient analysis of tender documents
Poor requirement standing

External Factors & Market Conditions
Level of competition and
Level of Construction activity
Material Cost
Labour Cost
Number of Bidders
Market Stability
Interest/Inflation Rate

Design, Consultant & Tendering

Completeness of Project Information
Incomplete/Incorrect design
Procurement Method
Type of Contract
Tendering Method

Contractor Characteristics
Experience on similar Projects
Management Team
Past relationship with Clients
Current workload
Planning Capability
Need for Work

Course Content..

- INTRODUCTION
- FEASIBILITY STUDIES
 - Budget Estimates
 - Cost Planing Process
- STANDARD METHOD OF MEASUREMENTS
- TYPES OF CONTRACT
 - Lump Sum Contracts
 - Measure & Value Contracts
 - Cost Reimbursable Contract
- FORM OF CONTRACT
 - Element of Contract
 - Standard Form of Contract
 - Choosing Standard Form of Contract
 - Bespoke Contract (Custom made Connditions)
- PROCUREMENT ROUTES
 - Types of Procurement Routes
 - Criteria to choose a suitable Procurement Route





● TENDERING

- Pre-Qualifications Process
- Purpose of Tender, Types of Tender and Tendering Procedure.
- Selecting suitable type of tender & tendering strategies (E-Tendering).
- Tender documentation
- Floating
- Tender Evaluation
- Tender Negotiation
- Tender Report

● CONTRACT

- Letter of Intent (LOI)
- Letter of Acceptance (LOA)
- Contract Agreement
- Preparation of Contract Document





TIBET CAMPUS

THE INSTITUTE OF BUSINESS ENGINEERING AND TECHNOLOGY (PVT) LTD

199, HORANA ROAD,
WEKADA,
PANADURA,
SRI LANKA

PHONE - (+94) 38 22 480 48 / 58

EMAIL - info@tibetedu.lk

WEB - www.tibetedu.lk

Whas'App - (+94) 777 422 0 55 / (+94) 704 422 055